

BOOKING FORM

PLEASE COMPLETE AND RETURN TO:

Master Travel Ltd, St Jude's Church, Dulwich Road, Herne Hill, London, SE24 0PB

Direct Line: 020 7501 6742 Tel: 020 7738 5454 Fax: 020 7978 8322

Email: tours@mastertravel.co.uk Website: www.mastertravel.co.uk

To book your place on one of our tours, please complete and return this form with the deposit.

On receipt of your deposit, we will send you a confirmation invoice.

Title of tour		w	
Destination	Extension required?	yes <input type="checkbox"/>	no <input type="checkbox"/>
Tour dates	Single room required?	yes <input type="checkbox"/>	no <input type="checkbox"/>

	1	2
Surname		
Other names		
Mr/Mrs/Miss		
Date of birth		
Occupation		
Name as on passport		
Address of person signing this form (to whom all correspondence will be addressed)		
Daytime tel. no.	Mobile: tel. no.	
Home tel. no.	Email	
Please state how you heard about the tour		

PAYMENTS ENCLOSED

Cheques should be made payable to Master Travel Ltd.

Deposits for _____ persons @ £300 per person Please find enclosed a cheque to the value of £ _____

CREDIT CARD PAYMENT

We accept all major credit cards. However please note that payments made by American Express will be subject to a 5% surcharge and payments by Visa and Mastercard, a 4% surcharge to cover costs incurred by the credit card companies.

I would like to pay by credit card. Please debit my card with the sum of £ _____ (plus surcharge mentioned above) as a non-refundable deposit.

Please charge by Maestro Mastercard Visa/Barclaycard American Express

My card number is:

Expiry Date: Maestro Issue no:

Signed _____ Date _____

PLEASE READ CAREFULLY AND SIGN

I understand that the second payment is payable 90 days prior to departure and that the balance is payable 45 days prior to departure. I have read and fully understood the Booking Conditions. I agree on behalf of all persons on this Application Form to accept these conditions and warrant that I have the authority of all persons named on this form to make the booking subject to these conditions.

Signature: _____

Date: _____



MASTER TRAVEL
LIMITED



MASTER TRAVEL CLUB

Travelling on one of our tours entitles you to automatic membership of the Master Travel Club. If you are already a member of the Club, please complete the section below to qualify for your Booking Discount.

Name: _____

Membership no: _____

	1 (3%)	2 (4.5%)	3 (6%)
Title of tour			
Dates of tour			

BOOKING CONDITIONS

1. PAYMENT

Deposit: £300 per person is payable immediately to secure your reservation.

2nd Payment: 50% of the outstanding balance is payable 90 days before departure.

Balance: payable 45 days prior to departure.

Master Travel Ltd reserves the right to refuse to carry any person who, in its opinion, is unfit to travel.

AN ATOL IS YOUR GUARANTEE THAT YOUR MONEY IS SAFE. Master Travel's air holidays and flights are ATOL Protected, since we hold an Air Travel Organiser's Licence granted by the Civil Aviation Authority. Our ATOL number is ATOL 3800. In the unlikely event of our insolvency, the CAA will ensure that you are not stranded abroad and will arrange to refund any money you have paid to us for an advance booking. For further information visit the ATOL website at www.atol.org.uk

2. CANCELLATION - Please read carefully

If, for any reason, you wish to cancel your reservation, written notification of intention should be sent to Master Travel Ltd. Cancellations are effective on the day they are received by us. Please let us know the reason for cancellation. Please note that under NO circumstances will cancellation by telephone be acceptable.

The following cancellation charges would come into effect if written notification is received:

More than 61 days before departure	Deposit only
Between 60 and 31 days before departure	60% of total
30 days or less before departure	100% of total

There is a required minimum number of persons travelling on our trips. In the event of the number falling below this requirement, Master Travel Ltd may be forced into cancellation of the tour and notification made 28 days prior to the date the tour is due to commence. In such cases we will offer an alternative tour or refund all payments.

If outside circumstances beyond our control, e.g. war, natural disasters, etc., oblige us to withdraw the tour at any time before or after the balance of payments is received, we shall offer an alternative tour. If none is acceptable or available, we will refund all money paid except the deposit which will be used to defray administrative costs. In all cases any liability we may be under shall be limited to the amount of the refund.

3. CHANGES TO COSTS

The costs quoted for our tours are based upon known costs and exchange rates prevailing at the time. We reserve the right to adjust the cost of a trip should the value of the pound alter substantially, or if airline rates are affected by fuel increases or services be subject to an increase in dues, taxes or fees. Master Travel guarantees to absorb the first 2% of any increase in price. Should a substantial change (e.g. more than 2% of the total cost) take place we will forward an amended invoice showing the adjustment no later than 30 days prior to departure. Should we be forced to increase the cost of the visit by more than 10% of the total cost we will, if you wish, cancel your place, guarantee to return all monies paid provided we are notified within seven days of the date shown on the amended invoice.

4 IF WE HAVE TO MAKE A MAJOR CHANGE TO YOUR TOUR

If, before you depart, we have to make a major change to your tour arrangements e.g. a change of airport (but excluding aircraft type), hotel or date of departure, it will only be because we are forced to do

so by circumstances usually beyond our control. In such an unlikely event we will inform you immediately and our objective will be to minimise your inconvenience. We will wherever possible offer you alternative arrangements as close as possible to your original choice. They may be of a superior value. In the unlikely event that they are of inferior value (e.g. if only lower grade hotels are available) we will refund the difference in tour price. You will then have the choice of accepting, taking another available tour of similar price or cancelling. Should you wish to cancel, no other compensation will be payable and you will be reimbursed all monies paid to us.

5. LIABILITY

CONDITIONS OF CARRIAGE Any flights forming part of the tour arrangements will be subject to the conditions of carriage of the airline concerned. These conditions in most cases limit the airline's liability to the customer in accordance with international law.

OUR LIABILITY TO OUR CLIENTS We do not accept responsibility for death or bodily injury to our clients unless caused by the proven negligent acts or omissions of our Employees, Agents, Suppliers or Sub-Contractors while acting within the scope of or in the course of their employment other than any services performed by air and sea carriers. Any such negligence must be proven under English Law in an English Court for any part of the arrangements for your tour as described in the brochure or any excursions arranged by us.

It is a condition of the above that you notify us immediately on your return from the tour of any claim for Personal Injury.

RESPONSIBILITY TO OUR CLIENTS If any part of the arrangements booked with us is not provided in the advertised manner we will pay you appropriate compensation if this has affected your travel arrangements. We cannot accept responsibility for reasons of war, riots, terrorist activity, government intervention, civil strife, industrial disputes, natural disasters, disease, mechanical or constructional difficulties or technical transport problems and changes due to reasons beyond our control. We cannot accept responsibility for delays in the return of scheduled flights to the UK nor any resultant delays and costs for your onward travel arrangements. Alterations to scheduled airline departure times from the UK are also not our responsibility, nor are the resulting costs for altered travel arrangements to the airport nor any necessary overnight accommodation or meal expenses.

Tour members must have valid passports. In the unlikely event that a tour member is refused a visa, or refused entry into a country, Master Travel Ltd will not accept any liability for any losses incurred and our normal scale of cancellation charges will apply. Cancellation will be deemed to have occurred on the date on which we learn of the refusal of visa or permission to enter.

Master Travel Ltd accepts no responsibility whatsoever for difficulties arising from incorrect personal documentation, e.g. passports, inoculations.

We cannot be liable for any medical expenses incurred by you or any loss or additional costs incurred as a result of injury or sickness. You may be covered against such circumstances on your insurance policy.

We cannot be held responsible for loss or damage to baggage, personal effects, money or documents.

6. HEALTH

We issue advice on health and inoculations on our detailed pre-departure notes, which you will receive in good time before your departure. We also strongly recommend that our clients consult their GP for advice on immunisation.

7. COMPLAINTS

If you have any complaint about the tour arrangements you must report it to our local representative at the soonest opportunity, and subsequently in writing to us within 30 days of your return. If you do not give us such notice of complaint we cannot accept any responsibility for the matter.

THIS AGREEMENT SHALL BE GOVERNED IN ALL ASPECTS BY THE LAWS OF ENGLAND